



*Please reply to:*

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Date: 13 October 2025

## **Notice of meeting**

### **Carry Over Audit Committee**

**Date:** Tuesday, 21 October 2025

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Audit Committee**

Councillors:

J. Button (Chair)

L. E. Nichols

R. Chandler

K. Howkins (Vice-Chair)

H.R.D. Williams

G. Neall

P.N. Woodward

Independent Members: P. Briggs, S. Seehra

Substitute Members: Councillors M. Arnold, J.R. Boughtflower and T. Burrell

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## Agenda

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**1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.

**2. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.

**3. Value for Money - Grant Thornton**

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The Committee is asked to consider the Interim Auditor's Annual Report for year ending 31 March 2025.

**4. Audit Committee Governance Arrangements**

**Verbal  
Report**

To receive a verbal update on governance arrangements for the Audit Committee.

**5. Corporate Risk Management (Corporate Risk Register)**

**To Follow**

The Committee is asked to consider the significant strategic risks and issues highlighted in the report.

**6. Argus Software Discussion**

**Verbal  
Report**

To receive an update on the presentation on Argus Software given to members of the Committee.

This item was deferred from the last meeting of the Audit Committee held on 10 July 2025.